

## **New Machine Information**

1. Is your facility able to receive this machine once complete?
2. Please confirm that you have the equipment to off-load the machine?
3. Have you confirmed that the door dimensions provided will allow for the machine to fit through?
4. Please verify that your voltage is correct.
5. Once received do you have an ETA for when the electric and air will be hooked up to the machine?
6. What information do you need for the driver/riggers/tech to get on to your facility?
7. Can I get a mailing address for you so I can send you the IUID tag for your machine?
8. Can I also get the confirmed delivery address for the machine?

**Please provide the requested information before your machine(s)**

**scheduled delivery date to:**

**Nancy Reynolds**  
***Logistics Coordinator***  
**[nreynolds@phillipscorp.com](mailto:nreynolds@phillipscorp.com)**  
**(410) 564 - 2940**